

**Leicestershire County Council and Nottingham City Council**  
**28-Day Notice of key decisions and items to be discussed in private**

**East Midlands Shared Services Joint Committee – 11 December 2023**  
**Notice published – 9 November 2023**

This notice contains details of key decisions to be taken and items to be discussed in private by the East Midlands Shared Services Joint Committee on 11 December 2023. The decision dates shown on this notice are the earliest anticipated and decisions may be taken later, if circumstances change. Any additional reports to be taken to the above meeting, or any changes made to the reports identified on this notice, will be published on separate notices.

If you feel that any decisions or reports that are to be discussed in private should be taken in public, please contact the Director of Legal and Governance (Loxley House, Station Street, Nottingham, NG2 3NG, [constitutional.services@nottinghamcity.gov.uk](mailto:constitutional.services@nottinghamcity.gov.uk)) with your reasons no later than 28 November 2023, to give time for a response to be made at least five clear working days before the day of the meeting. Items to be discussed in private are those that will involve the disclosure of confidential or exempt information under the stated paragraph of Schedule 12A of the Local Government Act 1972, and when the public interest in maintaining the exemption outweighs the public interest in disclosing the information.

If any other documents relevant to the items included in the notice are to be submitted to the Joint Committee, they will be made available on the Council's website or on request from [constitutional.services@nottinghamcity.gov.uk](mailto:constitutional.services@nottinghamcity.gov.uk), provided they are not due to be discussed in private. Copies of the documents to be submitted to the Joint Committee can be obtained from Loxley House, Station Street, Nottingham, NG2 3NG (unless stated otherwise).

**Governance Officer:** Catherine Ziane-Pryor, [catherine.pryor@nottinghamcity.gov.uk](mailto:catherine.pryor@nottinghamcity.gov.uk)

	<b>Item to be considered</b>	<b>Date of decision</b>	<b>Open to the public or likely to be considered in private?</b>	<b>Who can provide further information?</b>
1.	East Midlands Shared Services Strategic and Performance Report - Quarter 2 2023/2024 - key decision	11 December 2023	<p>Fully exempt under paragraph 3 Information relating to the financial or business affairs of any particular person (including the authority holding that information).</p> <p>It is not in the public interest to disclose this information because of the sensitive nature of the business affairs referred to in the report that, if published, could prejudice the ability of EMSS to operate competitively in the shared services market.</p> <p>For the avoidance of doubt, this exemption applies such that the report is exempt from publication by both Nottingham City Council and Leicestershire County Council.</p>	<p>Lucy Littlefair,  <a href="mailto:lucy.littlefair@emss.org.uk">lucy.littlefair@emss.org.uk</a></p>

	<b>Item to be considered Key Decision = KD</b>	<b>Date of decision</b>	<b>Open to the public or likely to be considered in private?</b>	<b>Who can provide further information?</b>
2.	East Midlands Shared Services Financial Update 2022/23 and Draft Budget 2024/25 - 2026/27 - Key Decision	11 December 2023	<p>Fully exempt under paragraph 3 Information relating to the financial or business affairs of any particular person (including the authority holding that information).</p> <p>It is not in the public interest to disclose this information because of the sensitive nature of the business affairs referred to in the report that, if published, could prejudice the ability of EMSS to operate competitively in the shared services market. For the avoidance of doubt, this exemption applies such that the report is exempt from publication by both Nottingham City and Leicestershire County Council</p>	<p>Lucy Littlefair,  <a href="mailto:lucy.littlefair@emss.org.uk">lucy.littlefair@emss.org.uk</a></p>

## **East Midlands Shared Services Joint Committee Members**

Councillor Audra Wynter	(Chair – Nottingham City Council)
Councillor Pavlos Kotsonis	(Nottingham City Council)
Councillor Lee Breckon JP	(Vice-Chair – Leicestershire County Council)
Councillor Peter Bedford	(Leicestershire County Council)